

#7's ADVANCE MEETING CHECKLIST

The following checklist will be used by Blue Angel #7 and #8 to double check all the requirements prior to #7's arrival at the show site. The air show should complete the checklist 30 days prior to #7's arrival and email it to the Event's Office. This is *your* final overall view to ensure the many items are complete and available prior to the teams' arrival. It is a good tool to make sure nothing has been overlooked.

1. SCHEDULE

- 1) Briefly review the schedule for the weekend.
- 2) Provide Events Office and #7 with commercial/civilian airline schedules: YES ☐ NO ☐
- 3) Provide #7 with twenty copies of air show programs and posters: YES ☐ NO ☐
- 4) #7's arrival day and time: _____
- 5) #7's arrival brief time and location: _____

2. Key Influence and Media rides. Day: _____ Times: _____

3. C-130 arrives and unloads (Date and time): _____

4. Demo jets arrive and conduct media upon arrival (Date and time)

- 1) Times for Circle Maneuvers 1-4: _____
- 2) Times for Circle Maneuvers 5/6: _____
- 3) Times for Thursday practice: _____
- 4) Times for Friday practice: _____
- 5) Times for Saturday demo: _____
- 6) Times for Sunday demo: _____

5. Performer's (FAA) brief DAYS / TIMES and LOCATION: _____

6. TFR times (each day): _____

7. Waiver times (each day): _____

8. Gate open times (each day): _____

9. Show start times (each day): _____

10. Sunset: _____

11. Other Performers (list out): _____

12. Air show Announcer: _____

2. AUTOMOBILES**A. Inventory**

- 1) 4-door sedans or SUVs (17 ☐ 20 ☐ 23 ☐)
- 2) Courtesy / Rental / Mixture: _____
- 3) Ten (10) mini-vans or SUVs: YES ☐ NO ☐
- 4) One (1) 4-door crew cab pick-up truck with an 6' bed: YES ☐ NO ☐
- 5) Two (2) 15-passenger vans: YES ☐ NO ☐
- 6) One (1) Additional 15-passenger van if VIP section more than ¼ mile from show parking: YES ☐ NO ☐ N/A ☐
- 7) Parked next to C-130 offload area/maintenance hangar NLT 0730 Thursday morning: YES ☐ NO ☐
- 8) Keys placed in the visors: YES ☐ NO ☐
- 9) Two cars for the Narrator's arrival: YES ☐ NO ☐
- 10) Cars at least one-half full of gas with local maps in #7's vehicle: YES ☐ NO ☐
- 11) Blue Angel decals on the windshield will be accepted for flight line access: YES ☐ NO ☐

3. MAINTENANCE**A. Hangar**

- 1) Maintenance equipment storage location: _____
- 2) Aircraft hangar location: _____
- 3) POC: _____
- 4) Cell Phone: _____
- 5) Clear area next to maintenance hangar to offload on arrival and upload Sunday after demo: YES ☐ NO ☐
- 6) Keys/Codes to maintenance facility provided to #7 upon arrival: YES ☐ NO ☐

B. Smoke Oil and Fuel

- 1) Smoke oil staged next to maintenance hangar prior to #7 arrival: YES ☐ NO ☐
- 2) Smoke oil requirements (55-gallon drums): (Choose appropriate amount)
 - ☐ WEEKEND SHOW (Thursday through Sunday) | (30), 55-gallon drums
 - ☐ ONE DAY SHOW ONLY (Thursday through Saturday)/USNA | (15), 55-gallon drums

***** Smoke oil shall be paid for by the air show! *****
- 3) Fuel: JP-5 ☐ JP-8 ☐ JP-4 ☐ JET 50 ☐ F-24 ☐ JET-A with CI/LI coordinated ☐

- 4) One (1) Defuel truck available Thursday – Sunday: YES ☐ NO ☐
- 5) Three (3) single point refuelers with 5,000 gallon capacity each available: YES ☐ NO ☐
- 6) Trucks need to be available immediately after each practice or air show.
Three trucks for morning turns: YES ☐ NO ☐
- 7) Three trucks after landing: YES ☐ NO ☐
- 8) GSE: All units available **for our use only** and staged near the C-130 parking area/maintenance hangar prior to #7's arrival. YES ☐ NO ☐
- 9) Five (5) gallons of unleaded gasoline staged next to maintenance hangar prior to #7 arrival: YES ☐ NO ☐
- 10) Aircraft Fuel quantity requirement planning:
 - a) Weekend show (Thurs.-Sun.) 58,000 Gallons
 - b) Blue Angels C-130 "Fat Albert" support aircraft 4,600 Gallons
 - c) #7 Key Influencer and Media flights 6,000 Gallons

4. COMMUNITY OUTREACH AND RECRUITING

A. Escorts:

- 1) Navy and Marine Corps recruiters available Friday morning in the hotel lobby for community outreach events and hospital visits: YES ☐ NO ☐
- 2) Recruiters available after demo on Saturday & Sunday for autograph support: YES ☐ NO ☐
- 3) Navy and Marine recruiters at #7's arrival brief: YES ☐ NO ☐

5. PUBLIC AFFAIRS

A. Publicity

- 1) Publicity POC: _____ Phone: _____
- 2) List of VIPs planned to meet and greet the team upon arrival provided to events office: YES ☐ NO ☐
- 3) Media informed and scheduled for Arrival Day media in front of the jets: YES ☐ NO ☐
- 4) Keep all media and spectators back from the jets: YES ☐ NO ☐

B. Special interest groups

C. Scheduled for Friday after the practice: YES ☐ NO ☐ Quiet time will be provided: YES ☐ NO ☐

- 1) Special interest group POC: _____ Cell Phone: _____
- 2) Total # of special interest children: _____ Total # of people: _____

D. Sound System

- 1) PA system set up for the Friday practice: YES ☐ NO ☐
- 2) Sound Company Name: _____
- 3) Sound Company POC: _____ Phone: _____

E. Social Media Questions

- 1) Official Air Show name: _____
- 2) Official Air Show website: _____
- 3) Official Air Show Facebook page: _____
- 4) Official Air Show Twitter handle: _____
- 5) Official Air Show Instagram handle: _____
- 6) Official Air Show Social Media hashtags: _____

6. KEY INFLUENCER AND MEDIA FLIGHTS

- A. POC Name: _____ POC Phone: _____
- B. Number of riders: _____
- C. All riders notified to arrive for group pre-flight safety briefing: YES ☐ NO ☐
- D. Operational area (MOA): _____
- E. Directions to/coordinates for operational area: _____
- F. Distance to operational area within 50 - 60 NM: YES ☐ NO ☐
- G. Date operational area reserved: _____
- H. Time operational area reserved: _____
- I. Size of operational area (20 NM long; surface to 15,000 AGL minimum): YES ☐ NO ☐
- J. Frequency: _____
- K. Low transition and high performance climb approved on take-off: YES ☐ NO ☐
- L. Carrier Break (800' AGL Overhead) approved: YES ☐ NO ☐

7. SECURITY

- A. POC Name: _____ POC Phone: _____
- 1) Security has briefed all of their personnel on Blue Angels Friends & Family passes, car decals and ramp access prior to #7's arrival: YES ☐ NO ☐
- 2) Official Blue Angel vehicle car decals will serve as all-access passes: YES ☐ NO ☐
- 3) Crowd control barrier in place before the practice Friday: YES ☐ NO ☐
- 4) One security person to escort each pilot (nine total) at the crowd line Saturday and Sunday: YES ☐ NO ☐
- 5) #7 jet and C-130 security: (24 hour) YES ☐ NO ☐
- 6) Security for all Blue Angel aircraft: YES ☐ NO ☐
- 7) For military bases, security ready for caravan turnover (from local civilian police): YES ☐ NO ☐

B. 300 Friends & Family Seats: YES ☐ NO ☐

- 1) Marked Blue Angel Friends & Family seating area: YES ☐ NO ☐
- 2) Friends & Family seating area directly opposite center-point: YES ☐ NO ☐
- 3) One security person to watch the area and ensure that only those personnel with the proper passes are admitted:
YES ☐ NO ☐ **All Blue Angel Friends & Family passes will state which day is applicable for the show.**
- 4) Friends & Family seating area ready on Friday's practice: YES ☐ NO ☐

8. POLICE ESCORT

A. Police Escort POC: _____ POC Phone: _____

- 1) Number of police cars and/or bikes in caravan: _____
- 2) Escort needed for Maintenance personnel: YES ☐ NO ☐

9. ATHLETIC FACILITY

A. Fitness Facility Name: _____

- 1) Team usage verified: YES ☐ NO ☐
- 2) Distance from hotel to fitness facility: _____

10. FAA / WAIVER

A. Waiver signed: YES ☐ NO ☐

- 1) Congested area waiver request included in Certificate of Waiver: YES ☐ NO ☐
- 2) Waiver times (each day): _____
- 3) Fly a flat show with weather down to 1000/3: YES ☐ NO ☐
- 4) NOTAMS issued for all waived times: YES ☐ NO ☐
- 5) FAA representative invited to meet the team and attend the Friday practice brief: YES ☐ NO ☐
- 6) Scheduled civilian arrival and departures de-conflicted: YES ☐ NO ☐
- 7) Temporary Flight Restrictions issued for all waiver times: YES ☐ NO ☐
- 8) Areas/buildings evacuated: _____
- 9) No movement; people, vehicles and crash trucks pulled back: YES ☐ NO ☐
- 10) Road closures: YES ☐ NO ☐ Where: _____ When: _____

11. PARKING

- A. 1-6 Arrival and show parking the same: YES ☐ NO ☐
- B. If not the same, when will jets shift to Show parking (preferably they recover to show parking after the Thursday practice):

- C. Any closed runways or taxiways: YES ☐ NO ☐
- D. FOD sweep area around jets before each flight: YES ☐ NO ☐
- E. FOD sweeps planned after pyro/Harrier flights/etc.: YES ☐ NO ☐
- F. Arresting gear rig & de-rig game plan discussed with #7: YES ☐ NO ☐

12. MISCELLANEOUS

- A. Inform tower that a runway truck will follow the jets to and from the runway: YES ☐ NO ☐
- B. Blue Angels representative will be in the tower with a radio during all Blue Angels flights (arrival included).
- C. Blue Angels personnel will conduct an "8-Man" photo session for Blue Angels' guests by the jets immediately following designated practices and demonstrations on Friday and Saturday (and Sunday during long trips). Security briefed on maintaining crowd line integrity until complete: YES ☐ NO ☐
- D. Controlled Ejection Area (location): _____
- E. Parking reserved at briefing room and mandatory commit for all Blue Angel vehicles: YES ☐ NO ☐
- F. For over-water shows, prepared to set center-point and Crowd Right Boat (usually NLT Thurs 0700-0800): YES ☐ NO ☐
- G. Two-way radio communication between Helicopter and boats provided: YES ☐ NO ☐
- H. Ability for boats to maintain an accurate GPS position provided: YES ☐ NO ☐

13. #7'S ARRIVAL CHECKLIST

- | | |
|--|--|
| A. Waiver signed: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| B. Show line and center point in position: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| C. Check runway and taxiway conditions: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| D. Yellow gear and smoke oil in position: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| E. Brief tower supervisor: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| F. Taxi directions for Boss: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| G. Parking area marked: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| H. Security point of contact: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| I. Briefing room set up: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| J. Location of crowd center point for video: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| K. Arresting gear de-rigged: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| L. Directions to the hotel and commitments: | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| M. Cars in position (keys, maps & stickers): | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| N. Brief set up for crash crew: | YES <input type="checkbox"/> NO <input type="checkbox"/> |